



ARTISAN & FOOD VENDOR

CMA ONTARIO

Making Ontario Country Music Matter



The Country Music Association of Ontario is an Ontario-based, province-wide not-for-profit organization. The objective of the CMAOntario, through the leadership and experience of our Board of Directors, is to foster and support the growth and development of Ontario's country music artists and its industry.

This year CMAOntario will be in Mississauga from June 1 through 2, 2024. We are well into the planning stages and have begun working with our partners in Mississauga to stage a weekend of events stacked with education and live music as we celebrate all of the incredible talent that Ontario has to offer.

CMAOntario Festival at Celebration Square

Thanks to our growing constellation of partners and tremendous community support, we are pleased to introduce the CMAO Festival to Mississauga. Join us for 2 fun filled days in Mississauga where we will bring together live music, scrumptious food, licensed beer garden, one-of-a-kind vendors, and a KidZone - everything you could ask for at a Festival!

This year, our festival will feature 3 special live concerts:

SATURDAY JUNE 1, 2024

Tailgate Party 2PM – 4PM

We'll be cranking up the country at Celebration Square to celebrate the CMAOntario Awards with a pre-show tailgate party. Grab your friends and join us for a free concert with entertainment from 2024 CMAOntario Awards nominees and rising new artists.

Bonfire 7PM – 11PM

The CMAOntario's Bonfire will give a platform to five emerging Ontario artists to perform in front of industry delegates and fans at **Celebration Square** in Mississauga on Saturday. The show will be headlined by 2 Ontario artists to close-out the show, serving as an additional attraction and anchor for the showcase.

SUNDAY JUNE 2, 2024

Mississauga Live 11AM – 3PM

Mississauga highlights some of their most talented emerging Ontario artists at **Celebration Square** leading into the grand celebration of the CMAOntario.

DEADLINE TO SIGN UP – FRIDAY MAY 3, 2024

ARTISAN & FOOD VENDOR
Saturday, June 1st and Sunday, June 2nd 2024 Vendor Application Form

PLEASE ENSURE YOU READ THE APPLICATION THOROUGHLY.
All applications are subject to approval. The organizing committee will contact accepted vendors.
Please email applications to blueshound92@hotmail.com

NAME/ORGANIZATION:

CONTACT PERSON:

EMAIL:

ADDRESS:

CITY:

POSTAL CODE:

BUS. TELEPHONE: ()

CELL PHONE: ()

WEBSITE ADDRESS:

SELLING VENDORS – LIST PRODUCTS TO BE SOLD – please describe in detail:

OR

DISPLAYING VENDORS – LIST PRODUCTS FOR DISPLAY ONLY – please describe in detail:

Information Regarding Application Form

CMAONTARIO usually receives more applications than the vendor spaces available. Submitting an application form **does not** guarantee acceptance. Your fully completed application and vendor fee is required before your spot is confirmed. Participation in the festival is dependent on your completed documents, payments and meeting all required safety and City requirements. Dave Baker will contact to discuss or answer any questions about submitting applications – blueshound92@hotmail.com

**Artisan Vendor Fee for all crafts and merchandise is \$85.00 (includes HST) for one space
Food and Truck vendor fee for all vendors is \$160 (includes HST) for one space.
Mississauga vendor permits are not included. If you do not already have a vendor permit from the
City of Mississauga, there will be an additional charge of \$55.00**

Once your spot is approved, send your payment in the form of a cheque payable to CMAONTARIO or e-transfer to accounting@cmaontario.ca (with the security question - what festival is this payment for? Answer - cmaofair) must be received before your vendor spot is confirmed. Submitting an application form does not guarantee a vendor spot.

Food Vendor Application Form

Your application must include the following items in order for the application to be considered complete. CMAONTARIO is not responsible for damage to, or loss of, support material.

Space Requirement - Only one vendor or selling unit per space.

Product Description: Provide a list of your products that will be sold or displayed at CMAOntario Festival 2024.

I have read and fully understand the vendor terms and conditions and if accepted as a vendor, will agree to abide by them.

Business Name: _____

Authorized Signature: _____ Date: _____

Full Name: _____

*Please attach a copy of your Mississauga Vendor Permit with your payment.

VENDOR OBLIGATIONS, TERMS AND CONDITIONS

RENTAL FEE

The total fee for a Food Vendor is \$160 incl. HST. If you do not have a Mississauga Vendors Permit, then there will be an **additional \$55** for a City of Mississauga Vendor's Permit. Please speak with **Dave Baker** if you have any special requests or requirements. After your vendor spot is approved, payment must be received to confirm your vendor booth.

**Space is limited and additional fees apply for areas other than the above noted space.

THIS FEE IS STRICTLY FOR BOOTH SPACE, YOU ARE RESPONSIBLE FOR YOUR OWN TENT & WEIGHTS, BOOTH, CHAIRS, LIGHTING, LEAVING THE SPACE AS CLEAN AS IT WAS AND ANY OTHER ITEMS NEEDED TO DO BUSINESS AT THE EVENT.

APPLICATION REVIEW PROCESS & ACCEPTANCE

16484 Hwy 35, Algonquin Highlands, ON K0M 1J1
www.cmaontario.ca

Your application is subject to review. The CMAONTARIO committee reserves the right to select the vendors that will be the most appropriate to the event. Exclusivity cannot be guaranteed but every effort will be made to limit the number of vendors offering similar products.
Accepted vendors will be notified by telephone or by email.

LIABILITY INSURANCE

All vendors **must** provide proof of insurance.

RAIN POLICY

Vendors should prepare for the possibility of rain and ensure that they are equipped with a rain plan.
NO REFUNDS, THIS IS A RAIN OR SHINE EVENT.

CANCELLATION POLICY

Cancellations will be considered only if received in writing, via email only, by May 3, 2024.
There will be a \$50 administration fee for any cancellations.

NSF CHEQUES

NSF cheques will be returned to sender and invoiced a \$50.00 administration fee and the applicant will forfeit their exhibit space.

BOOTH INSTALLATION & REMOVAL

Exhibitor must provide and set-up their own booths, tables, tents, lighting, chairs or any other items needed to do business at the event. In addition, **vendors are required to secure their booths/tents with proper weights or sandbags. If not compliant, the City of Mississauga will require you to remove your tent.** Vendor's will have designated times to load in on-site and will be advised of date and time closer to the event.

Saturday Load In:	Saturday June 1	12:00 pm to 1:30pm
Saturday Booth Hours:	Saturday June 1	2:00 pm to 11:00pm
Sunday Load In:	Sunday June 2	10:00 am to 3:00pm
Sunday Booth Hours:	Sunday June 2	11:00 am to 3:00pm
TEAR DOWN/LOAD OUT:	Sunday June 2	3:00 pm to 5:00pm
CLEAN UP BOOTH AREA:	Sunday June 2	3:00 pm to 5:00pm

ALL BOOTHS MUST BE READY TO OPERATE ON SATURDAY, JUNE 1st & JUNE 2nd BY 2:00PM AND MUST BE OPEN AND STAFFED DURING STREET FAIR HOURS.

Exhibitors must install, manage, and conduct their exhibits in a neat and orderly manner and only in the space allotted to them. Signs and materials must not encroach upon or limit the line of sight to the neighboring vendors, nor shall you be a menace or nuisance to other vendors.

All Vendors must remain onsite and are expected to remain open for business during allotted hours.
Vehicles are **not** permitted on-site during festival hours.

CMAONTARIO reserves the right to examine your booth/display during the day and ask you to remove any objectionable items. The allotment of space is solely at the discretion of CMAONTARIO.
The contract between CMAONTARIO and the exhibitor is limited to the rental space.

NO REPRESENTATION IS MADE BY THE ORGANIZING COMMITTEE OF THE FESTIVAL THAT THE USE OF SPACE WILL RESULT IN VENDOR PROFIT.

All exhibits must be removed from the site after the event closes and no later than 5:00 PM on June 2, 2024. Any excess garbage spills left by the exhibitor resulting in extra cleanup costs will be the responsibility of and to be paid by the vendor or there will be no further participation at future events.

ONSITE CONTACTS

Dave Baker, Vendor Manager – 416-791-0626

SECURITY

CMAONTARIO provides limited overnight security for the stage only. CMAONTARIO **will not be** held responsible for any loss to exhibitors' property arising by means of fire, theft, water damage, vandalism or any other cause whatsoever.

Vendors are responsible for securing their own booth and merchandise at **all** times.

Exhibitors agree to abide by and conform to all rules and regulations adopted or prescribed by CMAONTARIO and The City of Mississauga for the governance, safe operations, and management of the event. In default of the above conditions, the exhibitor space allotment may be cancelled at the sole discretion of the organizing committee and the exhibit will be removed from the site.

Should any question arise not expressly provided for in these rules and regulations, the organizing committee for CMAONTARIO 2024 will resolve the matter as quickly as possible. This decision shall have the same force and effect as if it had been made by one of these rules and regulations as noted in the Vendor Obligations.

By signing below, you agree to abide by the terms outlined in this Vendors Obligation Contract, Mississauga CMAONTARIO Festival 2024.

VENDOR SIGNATURE:	DATE:
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SUBMIT COMPLETED APPLICATION TO:

Dave Baker
1525 Trotwood Ave.
Mississauga, Ontario
L5G 3Z8

Make cheque payable to: CMAOntario or etransfer to accounting@cmaontario.ca with the security question - what festival is this payment for? Answer - cmaofair

**FINAL CONFIRMATION UPON COMPLETED APPLICATION AND
PAYMENT RECEIVED**